

# **CONFIRMED**

LIVERPOOL HOPE UNIVERSITY

## **PARTNERSHIPS AND ACCREDITATION COMMITTEE**

**1<sup>ST</sup> OCTOBER 2024**

**PRESENT:** Dr W. Bignold (in the Chair), Ms J. Blackmore, Professor C. Carroll-Meehan, Ms G. Fairclough, Professor D. Kurek-Chomycz, Dr C. Marsh, Ms S. Meir, Dr L. Palumbo, Dr C. Walsh,

**By Invitation:** Ms U. Boote,

**Apologies:** Professor A. Ridge-Newman

**Secretariat:** Mr M. Jones

### **1. Welcome from Chair to newly-constituted committee**

The Chair welcomed members and reminded them that the committee has been reconstituted due to the new faculty structure and appointment of Associate Deans for External Engagement. The Chair welcomed Ms Fairclough, the newly-appointed Accreditations Collaborations Officer, to the committee.

### **2. Terms of Reference**

Members had received the updated Terms of Reference. The Chair drew members' attention to item four ('To consider annual reports from each School/Faculty (or equivalent) on all partnership provision and accreditations, ensuring that contractual obligations are met, actions are effectively implemented, and consideration given to common issues; these are then reported to the December Academic Committee.') The Chair reminded members that there had been a number of instances in the previous academic year of the University not meeting its contractual obligations in this area and emphasised the importance of members being familiar with the contents of, and updating when appropriate, the Accreditations Compliance Tracker. The Chair asked Ms Boote to ensure that Associate Deans for External Engagement had access to the tracker.

**ACTION: Ms Boote to ensure access to tracker, as above.**

Re the best format for the annual reports mentioned in item four of the Terms of Reference, the Chair cited the report submitted the previous academic year

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by PLD as an example of best practice. The Chair undertook to meet with Ms Boote and Ms Fairclough to review the PLD report, following which Mr Jones would circulate it to Associate Deans for External Engagement to use as a template for this year.

**ACTION: Chair, Ms Boote and Ms Fairclough to meet, as above. Mr Jones to circulate report, as above.**

Ms Boote asked whether Faculty Academic Committees have Partnerships and Accreditation as a standing agenda item. Professor Carroll-Meehan and Dr Marsh confirmed that this was the case for their areas.

### 3. Minutes of the previous meeting

Members had received the minutes of the meeting held on 7<sup>th</sup> May 2024. The minutes were **APPROVED** as a correct record.

### 4. Matters arising

Re costing templates/pricing models, Ms Boote informed members that the models were sent to Ms Beecroft for feedback. The Chair undertook to follow this up with Ms Beecroft.

**ACTION: Chair to contact Ms Beecroft, as above.**

Re CCG Consultancy, Dr Marsh informed members that he would be meeting with colleagues from the consultancy this week.

Re Turing numbers, the Chair informed members that 20 students took part in Turing-funded activity during the 2023-24 academic year.

### 5. Update on Partnerships and Accreditations Registers/Action plans

Members had received the updated Partnerships and Accreditations action plans and registers. Re AACSB, Ms Boote informed members that the pre-visit from the Chair of Panel would take place in December, ahead of the visit in May 2025. Re Association for Nutrition, Ms Boote informed members that the University's submission is due by the end of October. Ms Boote informed members that the University has gone through re-validation in relation to this accreditation, adding that all students currently on-course have been informed that they are covered by the current validation. Ms Boote thanked Dr Webb for his work in relation to this accreditation. Re BASRaT, Ms Boote informed members that the University has gone through re-accreditation. Ms Boote added that obtaining the accreditation has been uncoupled from obtaining the degree and assured members that SITS would be updated accordingly. Re BCS, Ms Boote informed members that UEB is currently considering whether or not to seek re-accreditation. Ms Boote added that Ms Merriman has drafted

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letters to the two cohorts of students potentially affected by this, for sign-off by Dr Haughan. The Chair asked for an update re the British Dyslexia Association. Ms Boote informed members that the association has requested more information and that a meeting is scheduled with them for this week. Ms Boote added that the cohort who are due to start on the course related to this accreditation have been made aware of this. Re CSP and HCPC, Ms Boote informed members that the University's HCPC submission has been completed as part of a dual-validation event. Ms Boote added that this will not be signed off until the University has obtained CSP. Ms Boote informed members that the deadline for the CSP submission is 16<sup>th</sup> December, with a visit at the end of January 2025. The Chair requested an update re the National Youth Agency accreditation. Ms Boote informed members that the dual validation event took place in June, adding that the University is awaiting the formal outcome of this. Re the Partnerships Register, Ms Boote informed members that there are currently no issues to raise with the committee in relation to this. Re the Ambition Institute, Ms Boote informed members that this partnership formally started in September, with circa 500 students on-course. Ms Boote informed members that the sub-contractual arrangement with Belmont College formally started in the current week – the University will be reviewing admissions procedures in the next two weeks in order to satisfy itself that everything is in order with this new partnership.

Following a question from members re Cultural Partnerships the Chair reminded Members of the ToR which currently relate to credit-bearing partnerships only. There was discussion around where Cultural Partnerships are recorded and monitored and the Chair will seek clarity from Dr Haughan in this area.

### **6. Items for Note**

There were no items for note.

### **7. AOB**

The Chair reminded members that the deadline for annual reports on partnership and accreditations is 31<sup>st</sup> October 2024.